

If you require this leaflet in an alternative format or language please speak with a member of staff



Bolton Hospice
caring from the heart

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HOUSEKEEPING SERVICES

Information for patients and relatives

Review: April 2012

Patients room are cleaned daily to a very high standard, as are bathrooms, toilets, showers and refreshment areas.

The Housekeeping Team

Consists of:

- 1 Head Housekeeper
 - 6 Housekeepers
 - 1 Laundress
 - 2 Bank Housekeepers
- who together cover a 7 day working week pattern and who's duties cover the following issues:



INFECTION CONTROL

Our aim is to stop cross infection to patients, staff and visitors and to comply with Infection Control procedures at all times. We have procedures for MRSA and Clostridium Difficile.

HEALTH AND SAFETY

Bolton Hospice takes the Health and Safety of patients, staff and visitors very seriously. All staff adhere to Hospice Health and safety policies and protocols.

Our housekeepers are trained in the correct use of PPE (personal protective equipment) and use all equipment provided within Health and Safety guidelines at all times including COSHH.

TRAINING

Housekeepers are trained to NVQ standard in the Cleaning of Building Interiors, which all are expected to achieve.

COLOUR CODING

A departmental system of colour coding of cloths, buckets, mops etc is used, complying with Infection Control regulations.

We use up to date equipment at the Hospice which includes a Rotowasher for floors (which is very environment friendly), and a new mopping system which includes microfibre pads.

Our laundry has recently had new washing machines installed which use less detergent and are therefore also more eco friendly, drying facilities and additional shelving for the storage of bedding etc.

CONFIDENTIALITY

Staff are always friendly, polite and maintain the strictest adherence to confidentiality at all times.

Should you have any queries please approach any member of the Housekeeping Team