

VOLUNTEER ROLE DESCRIPTION

Lottery Leaflet Distributor

Reports to:	Lottery Administrator
Accountable to:	Lottery Development Manager
Hours	Regular involvement as agreed and additional attendance at required training sessions.
Aims	To promote the Bolton Hospice Lottery through the distribution of leaflets in the local area.
Responsibilities	<p>To distribute leaflets door to door to promote playing the Lottery through a local Cash Agent.</p> <p>To always respect confidentiality and professionalism when representing the Hospice.</p> <p>To advise staff of any suggestions, queries or concerns you may have concerning your duties.</p> <p>To attend training sessions as required.</p> <p>To adhere to the Volunteer policies and procedures including Health & Safety.</p>